



Crown Investments Corporation of Saskatchewan (CIC) is the holding company for Saskatchewan's commercial Crown corporations.

CIC's Internal Audit unit, in the Finance and Administration division, provides internal audit services and support to CIC and the following Crown corporations: SaskWater and SaskGaming. The unit delivers on a diverse portfolio of assurance, consulting, and advisory engagements that focus on assisting management and the Audit and Finance Committee with understanding, improving, and sustaining an environment of good corporate governance, risk management, and internal control.

Manager, Internal Audit

Reporting to the Director of Internal Audit, this position works with a high level of independence and is responsible for managing a variety of audit projects simultaneously. This position offers an opportunity for meaningful and challenging work in an encouraging and dynamic environment that promotes integrity, excellence, leadership, and teamwork.

Key responsibilities include:

- Planning and conducting audit assignments. This includes proposing an audit approach; documenting business processes; conducting risk and control assessments; developing and conducting audit testing procedures; reporting and presenting audit results; providing recommendations and opportunities for improvements; and following up on management plans for corrective action.
- Managing and conducting the annual internal audit risk assessment; and providing key input into the development of the risk-based audit plan.
- Overseeing the execution and continuous improvement of financial controls testing programs.
- Providing internal control expertise and representing Internal Audit on project teams, at management and/or Board meetings, and to external organizations, as required.
- Working collaboratively with external and internal auditors, the Provincial Auditor, and/or other regulatory / review bodies.
- Contributing to the continuous innovation and improvement to Internal Audit operations and services.

This position plays a key role in leading and mentoring other audit professionals in the unit through their assigned engagements. This position also works with different functional areas and individuals at all levels of the organization. The ability to develop and maintain effective working relationships with all units/divisions at CIC and the subsidiary Crown corporations will be key to being successful in this role.

The following competencies are essential for this position:

- Applied knowledge of accounting and internal auditing principles, practices, and techniques.
- Applied knowledge of the IIA Standards for the Professional Practice of Internal Auditing and the Code of Ethics.
- Extensive experience in analyzing complex processes, evaluating financial and operational information or systems, and drawing logical conclusions.
- Strong analytical and problem-solving skills.
- Effective communication skills, both oral and written.
- Well-developed organizational and time management skills.

- Ability to handle several audit assignments simultaneously and work with minimal supervision.
- Strong computer skills and familiarity with the Microsoft Office suite.

The ideal candidate will have an undergraduate degree in Commerce/Business Administration or a related discipline; and 4-7 years of audit experience. A professional designation in accounting (e.g., CPA) or auditing (e.g., CIA; CRMA; or CISA) is also required at the Manager level. Audit experience in the public sector and familiarity with audit and/or data analysis software would be considered an asset.

Travel within the province is required.

The successful candidate will be subject to an Employment Screening Check as a condition of employment.

Position Details:

Number of Positions Available: one (1)

Permanent Full-Time

Salary Range:

Level 8: \$103,355 - \$123,991/annum.

Consideration may be given to underfilling at a Senior Auditor Level 7 (\$92,265 - \$110,723/annum).

Salary will be commensurate with candidate knowledge, competence, and experience.

Hours of Work:

38.75 hour work week

Closing Date: November 25, 2022

How to Apply:

Resumes should be forwarded in confidence to careers@cicorp.sk.ca.

CIC values workplace diversity.

CIC would like to thank all applicants for their interest and wish to inform that only those selected for further consideration will be contacted.