

## Controller

### 1 Full Time Permanent Position

#### Job Role:

Reporting to the Vice President of Finance, the Controller provides sector-wide accounting and financial policy for Lotteries and Gaming Saskatchewan. The Controller will liaise with CIC, external auditors and Provincial Audit over the financial reporting process to ensure appropriate controls over safeguarding of assets and compliance with legislative authorities.

The Controller is responsible for:

- Ensuring LGS and the broader gaming sector is accountable and transparent in its financial reporting to the public and that financial reports align with best practice.
- Directing and preparing external and internal financial reporting for LGS, including year-end annual financial statements for LGS (Consolidated) and LGS (Separate) to provide public accountability and to ensure compliance with governing legislation; public quarterly financial reporting.
- Liaise with external auditors and provincial auditor over the audit process, ensuring all audit issues are dealt with in an appropriate manner.
- Preparing decision items on financial matters.
- Providing assurance that internal control standards are capable of passing audit review.
- Compliance with IFRS accounting standards and government legislation.
- Collaborating with operators and CIC on accounting and reporting standards.
- Delegating work allocation of accounting staff approving cash management, payable reconciliations and journal entries and banking information. Overseeing preparation of briefing notes, loss reports, payee information, operating and capital budget, and CEO/CFO certification processes.
- Oversee and ensure LGS has strong IT services, infrastructure, governance framework, security and processes. Ensure that LGS IT infrastructure, governance framework, processes and security are strong to mitigate cybersecurity risks.
- Fostering relationships with CIC and Operator counterparts.

#### Qualifications:

Our ideal candidate will have an undergraduate degree in business, finance or commerce and a minimum of eight to ten years of related work experience, preferably in a Canadian GAAP environment (IFRS experience essentials) of which, at least three to five years of experience supervising staff. A Chartered Professional Accountant Designation (CPA) is also required.

#### Competencies:

Using a variety of assessment tools such as in-person interviews and written examinations, candidates will be assessed against the following competencies:

**RELATIONSHIPS:** Builds and maintains positive and trusting workplace relationships that are characterized by a high level of acceptance, collaboration and mutual respect.

**LEADERSHIP:** Effectively manages team members in ways that improve their knowledge, skills and abilities to perform their regular work duties and succeed on the job.

**STRATEGIC ORIENTATION:** Linking long-range visions and concepts to daily work and thinking and acting upon the big picture. Taking the long-term view and developing appropriate strategies or plans to meet goals.

**BUSINESS ACUMEN:** The ability to understand the business implications of decisions and the ability to strive to improve organizational performance. It requires an awareness of business issues, processes and outcomes as they impact the client`s and the organization`s business needs. (e.g. costs, cash flow, profits, etc.)

**POLICY DEVELOPMENT/INTERPRETATION:** Interpreting, explaining and implementing organization and unit policies, procedures, guidelines and programs; working within the spirit and the intent of policy for the organization's success.

**ACCOUNTABILITY:** Takes personal responsibility for one`s own regular work duties, services and/or activities; acknowledges and learns from past errors without blaming others; and recognizes the impact that one`s behaviours, actions and/or words has on other team members throughout the corporation and/or with external stakeholders of LGS.

**PROBLEM SOLVING:** Identifies, plans and resolves complicated workplace problems and/or issues; and, ensures that work decisions are made based on LGS's policies, procedures, guidelines, operational and strategic direction.

**ORGANIZATION BUILDING:** Shaping the organization, in terms of structure and/or activity, to fit external realities (e.g. markets, politics, competition, interest rates) and human resources (e.g. personality traits, skills, potential).

**CUSTOMER FOCUS:** Builds and maintains high levels of customer/guest satisfaction by providing timely, safe and reliable, high-quality products and services to internal/external customers and/or casino guests.

**CREATIVITY, INNOVATION & CHANGE:** Through collaborative efforts, works with other team members to increase LGS's customer service value; encourages new ideas, solutions and/or recommendations; and supports the continuous improvement of LGS's products/services, policies, procedures and/or guidelines.

### **Work Eligibility:**

You must be able to obtain and maintain a Gaming Employee Certificate of Registration. You must be legally entitled to work in Canada.

### **Other Information:**

Preference will be given to qualified Indigenous candidates who self-identify and provide proof upon request. We thank all applicants however, only those short listed for interviews will be contacted.

### **How to Apply:**

Qualified individuals must clearly state how they meet the screening criteria in their covering letter and resume. Applications can be emailed to [LGSHR@ccorp.sk.ca](mailto:LGSHR@ccorp.sk.ca). Deadline for receipt of application is **Friday, March 31, 2023**.