Crown Investments Corporation of Saskatchewan (CIC) is the holding company for Saskatchewan's commercial Crown corporations.

CIC is responsible for providing Crowns with guidance and direction to align with government priorities and implementing public policy programs and initiatives. This ensures the Crown sector has strong governance, disclosure and transparency, and accountability, supporting a balanced approach for the province and its people.

Human Resources Consultant
Term Position – 18 months

Reporting to the Manager, Talent & HR Programs, the Human Resources Consultant provides comprehensive human resources advice and support to the unit leaders across the organization. This role contributes to talent acquisition, employee engagement and development, employee relations, and the continuous enhancement of HR programs, policies and practices that support CIC's strategic priorities.

In this role you will:

- Partner with unit leadership to provide advice and consultation for CIC's ongoing people needs, while supporting the development and delivery of HR programs and services for the organization and the broader Crown sector.
- Assist with the staffing and recruitment process, including working with managers to address vacancies, develop recruitment postings, interview guides, and assessment tools and facilitate the interview, offer and onboarding process.
- Provide support to leadership in the development of job evaluation materials including job profiles and job descriptions.
- Provide advice and guidance on employee relations matters including performance management, medical accommodations and sensitive personnel issues.
- Support the development and implementation of human resource frameworks, programs and policies.
- Identify training needs, develop training programs and implement learning interventions including sessions and workshops.
- Foster and maintain positive working relationships with CIC leaders and staff and provide advice and guidance to employees and managers regarding workplace issues.

The following competencies are essential for this position:

- Knowledge of human resource management practices and methodologies; the Saskatchewan Employment Act; and the Canada Labour Code.
- Strong analytical and critical thinking skills.
- Ability to think strategically to consider various scenarios and develop clear alternatives and recommendations.
- Effective communication skills, both oral and written.
- Excellent organizational and planning skills and the ability to manage multiple priorities.

- Ability to work collaboratively, build relationships, and value the perspectives of others.
- Experience contributing to project teams in delivering new or changed HR policies or programs.
- Strong computer skills and familiarity with the Microsoft Office suite.

The ideal candidate will have an undergraduate degree in Commerce/Business Administration or a related discipline; and 3 to 5 years of related experience, with emphasis in recruitment, classification, job evaluation, employee engagement and performance management. Preference will be provided to a Certified Professional in Human Resources (CPHR).

The successful candidate shall be subject to an Employment Screening Check as a condition of employment.

Position Details:
Number of Positions Available: one (1)
Posting Type: Full-Time – Term Position – Eighteen (18) months

Position Location:
Regina, Saskatchewan

Salary Range:
Level 6 – $ 90,756 to $ 108,928 per annum

CIC encourages applications from candidates who bring demonstrated HR experience and meet many of the qualifications for this role. Where a candidate does not fully meet all the listed requirements, CIC may consider appointment at an appropriate classification, with salary aligned to the candidate's qualifications, experience, and demonstrated competencies.

Hours of Work:
Monday to Friday - 38.75-hour work week

Closing Date: **October 13, 2026**

How to Apply: Resumes should be forwarded in confidence to **careers@cicorp.sk.ca.**

CIC would like to thank all applicants for their interest and wish to inform that only those selected for further consideration will be contacted.

CIC is committed to providing an accessible recruitment process. Candidates who require an accommodation at any stage of the recruitment process are encouraged to email careers@cicorp.sk.ca