



*Crown Investments Corporation of Saskatchewan (CIC) is the holding company for Saskatchewan's commercial Crown corporations.*

*The President's Office oversees the operations of CIC and provides strategic guidance and direction for the Crown sector, ensuring Crown business plans align with government priorities and public policy direction. The division:*

- provides support and leadership in Crown communications;*
- facilitates internal communications at CIC, and corporate communications and community investment across the sector;*
- provides management oversight and strategic leadership and advice on government and Crown-related issues and projects;*
- supports and leads Indigenous truth and reconciliation work within CIC and Crowns;*
- leads the development of a consistent approach to sustainability reporting across the Crown sector; and*
- manages day-to-day operations, priorities and issues at CIC and within the sector*

## **Communications Consultant**

Reporting to the Manager, Communications, you will manage and coordinate the compilation of communications and briefing materials for CIC and the Crown sector for numerous initiatives throughout the year, liaise with media requesting information and interviews, and participate on strategic projects and programs, and collaboration initiatives. You will write a variety of communications materials including speeches, news releases, briefing notes and communications strategies. You will coordinate the production of CIC's annual report. You will also provide communications advice to corporate officials and be responsible for the maintenance and upkeep of the corporate website and intranet.

### **Knowledge, Skills & Abilities**

- Excellent writing and editing skills;
- Excellent judgment and analytical skills;
- Ability to work independently;
- Superior skills in time management, organization, and project management;
- Ability to produce high quality work under tight timelines;
- Experience working with and supervising outside suppliers such as printers, writers, and desk toppers;
- Experience posting to websites & intranets would be an asset; and
- Experience using graphic design programs such as InDesign and Adobe products would be an asset.

The position requires a university degree in journalism and/or communications. It also requires a minimum of five years of experience in progressively more responsible positions in corporate communications. Equivalent combination of education and experience will be considered. Media experience is recommended.

The successful candidate will be subject to an Employment Screening Check as a condition of employment

**Position Details:**

Number of Positions Available: one (1)

Posting Type: Permanent Full-Time

**Position Location:**

Regina, Saskatchewan

**Salary Range:**

Level 6 - \$90,756 - \$108,928 per annum

Salary will be commensurate with the candidate's knowledge, competence, and experience.

**Hours of Work:**

Monday to Friday - 38.75 hour work week

**Closing Date:**

April 1, 2026

**How to Apply:**

Resumes should be forwarded in confidence to [careers@cicorp.sk.ca](mailto:careers@cicorp.sk.ca).

*CIC would like to thank all applicants for their interest and wish to inform that only those selected for further consideration will be contacted.*