

*The Crown Energy Security Division plans and supports energy policy for Saskatchewan's Crown sector. The Division facilitates mid-to-long term policy and planning for electricity, natural gas and nuclear energy, manages federal-provincial-territorial Crown-related energy matters, engages with industrial and business interests, and advances economic opportunities associated with the energy transition in the province. The Division:*

- *leads energy projects that are multi-agency and transformative;*
- *conducts energy sector economic modelling and policy analysis, and;*
- *coordinates policy and planning for nuclear energy.*

## **Program Manager, Nuclear Stakeholder Relations**

Reporting to the Director of Nuclear, this position works with a high level of independence and as part of a team managing provincial nuclear workforce development, supply chain development, as well as advising on the coordination, governance, and oversight of major nuclear projects. This position offers an opportunity for meaningful and challenging work in an encouraging and dynamic environment that promotes trust, excellence, leadership, and teamwork.

This position will:

- Lead third-party contracts and projects from the initial design of requirements, timelines, scope, and budget to implementation, risk mitigation, and reporting. Manage internal and external resources to ensure projects adhere to scope, schedule, and budget while establishing and maintaining relationships with relevant client stakeholders.
- Design, manage, and administer nuclear-related studies, agreements, and contracts, including forecasting and reporting on costs, deliverables, and outcomes.
- Provide regular reporting of project status, outcomes, and risks to Executive, Crown Boards, and Cabinet related to nuclear oversight and governance, workforce development, supply chain development, investment attraction, and federal-provincial-territorial relations and regulations.
- Work closely with Crown corporations, government ministries, the private sector, other governments, and other interested parties to coordinate and facilitate strategic collaboration, stay current with technological, economic and policy pressures and ideas, to provide CIC with timely, concise, independent, and accurate advice.
- Develop a variety of written materials including strategic planning documents, analytical advice, decision and information items, and briefing notes, considering alignment with government priorities and industry and business relationships and objectives.
- Represent CIC at meetings, conferences, trade and industrial events, gatherings of delegates, and in regular dialogue with Crown corporations, ministries, business interests and other stakeholders.

To be successful in this position you will maintain effective working relationships with all CIC units/divisions and stakeholders, including key individuals within the Crown corporations and Executive Government, to ensure effective communication and the best possible analysis and advice.

**Qualifications and skills requirements include:**

- Preferably a graduate degree in public policy, economics, business, social sciences, humanities, or engineering, with experience in project management or working in a management role. An equivalent combination of education and experience will be considered.
- Experience establishing and maintaining processes for managing project scope, performance, costs, and risks.
- Strong understanding of risk management, strategic planning, and public policy.
- Ability to think strategically to consider various scenarios and develop independent analysis and advice.
- Strong interpersonal, organizational, and management skills with the ability to prioritize work to meet strict deadlines.
- Strong skills in collaboration, influencing, analysis, synthesis, problem solving, writing, and presenting.
- Ability to work collaboratively, build relationships, and value the perspectives of others.
- Strong computer skills and familiarity with the Microsoft Office suite, including comfort with basic data and financials.
- Experience or knowledge of the public sector in Saskatchewan is an asset.
- Experience in the nuclear sector is not a requirement.

The successful candidate shall be subject to an Employment Screening Check as a condition of employment.

**Position Details:**

Number of Positions Available: one (1)

Position Type: Permanent Full-Time

**Position Location:**

Regina, Saskatchewan

**Salary Range:**

Level 8 - \$111,842 - \$134,173

Salary will be commensurate with the candidate's knowledge, competence, and experience.

**Hours of Work:**

Monday to Friday - 38.75 hour work week

**Closing Date:**

June 8, 2025

**How to Apply:**

Resumes should be forwarded in confidence to [careers@cicorp.sk.ca](mailto:careers@cicorp.sk.ca).

*CIC values workplace diversity.*

*CIC would like to thank all applicants for their interest and wish to inform that only those selected for further consideration will be contacted.*