



*Crown Investments Corporation of Saskatchewan (CIC) is the holding company for Saskatchewan's commercial Crown corporations.*

*The President's Office is responsible for the overall direction of CIC and leadership of the Crown sector. It also includes the Strategy, Planning and Corporate Responsibility, and Communications units. The Communications unit provides communications advice and expertise to CIC leadership, the CIC Board and Minister of Crown Investments. This unit also provides leadership and coordination for Crown sector communications and government relations functions on issues management, media engagement, and legislative information requirements.*

## **Senior Communications Consultant**

Reporting to the Manager, Communications, you will manage and coordinate the compilation of communications and briefing materials for CIC and the Crown sector for numerous initiatives throughout the year, liaise with media requesting information and interviews, and participate on strategic projects and programs such as the Crown energy security projects, Indigenous education and bursary programs, and collaboration initiatives. You will write a variety of communications materials including speeches, news releases, briefing notes and communications strategies. You will coordinate the production of CIC's annual report. You will also provide communications advice to corporate officials and be responsible for the maintenance and upkeep of the corporate website and intranet.

### **Knowledge, Skills & Abilities**

- Excellent writing and editing skills.
- Excellent judgment and analytical skills.
- Ability to communicate to influence and persuade, adapting to specific audiences (both written and verbal).
- Ability to work independently.
- Superior skills in time management, organization, and project management.
- Knowledge of corporate communications policies and procedures.
- Knowledge of media/public relations practices in Saskatchewan.
- Ability to produce high quality work under tight timelines.
- Experience posting to websites & intranets would be an asset.
- Experience working with and supervising outside suppliers such as printers, writers, and desk toppers.
- Experience using graphic design programs such as InDesign and Adobe products to produce reports, infographics, posters, etc. would be an asset.

The position requires a university degree in journalism and/or communications. It also requires five to ten years of experience in progressively more responsible positions in corporate communications. A suitable combination of education and experience will also be considered. Media experience is required.

The successful candidate will be subject to an Employment Screening Check as a condition of employment.

**Position Details:**

1 Permanent Full-Time

**Salary Range:**

Level 7 (\$99,842 - \$119,815)

Salary will be commensurate with knowledge, competence and experience.

**Closing Date:**

Friday May 2, 2025

**How to Apply:**

Resumes should be forwarded in confidence to [careers@cicorp.sk.ca](mailto:careers@cicorp.sk.ca).

***CIC values workplace diversity.***

***CIC would like to thank all applicants for their interest and wish to inform that only those selected for further consideration will be contacted.***