

**Losses Reported by
CIC and its Subsidiary Crown Corporations
during the period
July 1, 2020 – September 30, 2020**

Date of Occurrence	Entity	Description	Amount	Action Taken	Corrective Measures
Multiple instances from Dec 2019 to Feb 2020	SaskTel	An employee charged personal items and a cash advance to a SecurTek corporate credit card. Employee failed to submit a credit card statement for payment and the loss was realized when the employee left the organization.	\$5,363.85	Employee resigned prior to incident being found. Detailed analysis was done on all charges to the credit card. The incident was reported to SaskTel Security and the matter was reported to the RCMP in October 2020.	On-line monitoring of all corporate credit card statements. All credit card holders are to submit their monthly statement to Accounts Payable even if balance is zero.
July 15, 2020 to September 15, 2020	SaskPower	A laptop was reported as missing on September 15, 2020 and was valued at \$2,034.00. Upon further review and discussion with management, it was determined that this laptop was in an area that was not secured and was accessible by multiple employees and contractors. After multiple attempts to locate the asset and given that this location cannot be accessed by the public, this asset has been classified as an internal theft.	\$2,034.00	The incident was reported to the RCMP by the Director, Internal Audit. Management has reviewed the incident and developed an action plan to add multiple controls and changes to the processes to prevent future occurrences.	Management has changed its process to provide better administrative control and monitoring of IT assets. Management is also working with Technology & Security to identify and inform employees on the appropriate physical controls required for corporate assets.